



Please print clearly. There is no need to type. If employed, this becomes part of your permanent record.

**Name:** \_\_\_\_\_  
 Last First Middle

**Have you ever used any other names? If so, please print. (For background and criminal conviction check)**  
 \_\_\_\_\_

**Present Address:** \_\_\_\_\_  
 No. and Street City State Zip Code

**Permanent Address:** \_\_\_\_\_  
 No. and Street City State Zip Code

**Cell Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_

Upon hire, you will be required to present proof of age, authorization to work and your social security number. You may enter your social security number as an option:

Yes		No	
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Can you, upon employment, submit verification of your legal right to work in the United States?  
 [Note: If offered employment you will be required to submit documentation required by IRCA.]

Yes		No	
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Have you ever been refused, or do you have any reason to believe you might be refused an application for a Fidelity Bond?

Yes		No	
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EDUCATION: SCHOLASTIC RECORD TO DATE			
High School	Undergraduate		Graduate
School Name	University	University	University
City and State	City and State	City and State	City and State
	Degree:	Degree:	Degree:
	Concentration or Major:	Concentration or Major:	Concentration or Major:
College Board SAT Scores:	Grade Point Averages:		Grade Point Averages:
Critical Reading:	Overall	Major	Overall
Mathematics:	Grade Point Equivalent of "A"		Grade Point Equivalent of "A"
Writing:	Grade Point Equivalent of "A"		Grade Point Equivalent of "A"
College ACT Scores:	Grade Point Equivalent of "A"		Grade Point Equivalent of "A"
English:	Grade Point Equivalent of "A"		Grade Point Equivalent of "A"
Math:	Grade Point Equivalent of "A"		Grade Point Equivalent of "A"
Reading:	Grade Point Equivalent of "A"		Grade Point Equivalent of "A"
Science:	Grade Point Equivalent of "A"		Grade Point Equivalent of "A"
Reason (if any) for not taking either SAT or ACT: _____			

**ACTIVITIES: Please highlight your involvement outside of school (community, civic, scholarships/honors, etc)**

**POSITION INTERESTS**

Have you previously applied to our firm for a position? Yes  No

If yes, please indicate date(s), position(s) and division(s) applied for:

\_\_\_\_\_ Date of application \_\_\_\_\_ Position and division

\_\_\_\_\_ Date of application \_\_\_\_\_ Position and division

**I am primarily interested in:**

- Assurance & Advisory Services (Audit)
- KMH Solutions (Consulting)
- Tax Compliance & Advisory Services (Tax)
- Administrative Team
- AATS LLC


**Desired Start Date:** \_\_\_\_\_

**Desired Salary:** \_\_\_\_\_

Who referred you to us? \_\_\_\_\_

**EMPLOYMENT HISTORY**

<b>Current/Most Recent Employer</b>	<b>Position Title</b>	<b>Reporting To</b>
<b>Address</b>	<b>Dates Employed</b>	<b>Phone Number</b>

Nature of duties: \_\_\_\_\_

May we contact employer? Yes  No   
 Discharged or asked to resign? Yes  No

Compensation: \_\_\_\_\_

<b>Current/Most Recent Employer</b>	<b>Position Title</b>	<b>Reporting To</b>
<b>Address</b>	<b>Dates Employed</b>	<b>Phone Number</b>

Nature of duties: \_\_\_\_\_

May we contact employer? Yes  No   
 Discharged or asked to resign? Yes  No

Compensation: \_\_\_\_\_

**EMPLOYMENT GAPS**

*Explain any periods that you were not working during the past 10 years, other than due to personal illness, injury or disability (if applicable)*

**Describe experiences (education, work, personal, etc.) which you feel will provide us with insight:**

**References: (Do not include relatives or significant others/spouses)**

Name	Mailing address	Title or occupation	Years Known

If employed by KMH LLP or AATS LLC, I understand that employment with KMH LLP or AATS LLC is contingent upon several factors, including but not limited to:

- \* a pre-employment background check;
- \* receipt official transcripts confirming satisfactory completion of requisite course work and/or degree;
- \* the satisfactory confirmation of all references;
- \* and satisfactory completion of our standard orientation period.

All representations by me in this data sheet are true and correct to the best of my knowledge and belief, and I have not knowingly omitted any related information of an adverse nature.

Inaccurate information may make me ineligible for employment. Nothing in any firm document or writing creates a contract for specific term of employment. No management person is authorized to offer or create a contract of employment for a specific term.

Employment is at-will.

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**KMH LLP and AATS LLC are Equal Opportunity Employers**